

Sugar Creek United Methodist Church
Trustees Meeting
7:00 pm
April 13, 2010

Attendance:	Pastor Wes	Pat Lucas	Jim Lund
	Lyle Behl	Chris Clem	Reggie Black
	Vickie Henley	Holly Taylor	Gail Cannedy (Guest)

The meeting was called to order. A prayer and devotion was given by Pastor Wes. Gail Cannedy was present and reviewed the church insurance policy from Continental Western Insurance that will be in effect 3/27/10 thru 3/27/11. There was an approximate increase of 4%. The total annual premium will be \$7,218.00. This includes coverage for the church and parsonage buildings and contents, light poles, signs and various liabilities. A unanimous vote was made to approve the continued policy. Gail mentioned that the Midwest Distribution Center would need to provide 2 copies of proof of insurance (Certificate of Insurance) for the year 2010 for the center and the store since these are on church property. A copy will go to the insurance carrier and one will be kept in the church file. Holly T. will obtain these.

Minutes of the March 11, 2010 meeting were reviewed. Holly T. moved and Jim L. seconded to approve the minutes.

Treasurer's Report: Reggie reported that there was \$5,240 in the Building Fund and \$3,763 in the Memorial Fund. To date \$17,027.48 had been expensed with a total income reported as \$12,179.69.

Old Business:

- **"Needs List" Update**—each of the areas and the assigned team member gave an update on progress of each of the items on the list. Numerous items had been completed while others remain in progress. Vickie will update the list electronically.
- **Project/Building/Activity Request Form**—This new form had been presented and reviewed by Leadership Team. Reggie made a motion to implement the use of the form. Jim seconded. The form will be available in the church office and also on the web. It was suggested that members be notified about the need to use the form which will provide an organized method of handling requests. The form will also be attached to the minutes.
- **Drive Markers**—It was reported that Bradley had been working with Milt Miner and these were done and soon to be put in place.
- **Interior Signage**—Vickie reported that she obtained some pricing from Ace Sign Co. and also showed a picture of this signage that the Presbyterian Church is using. Vickie will obtain some larger samples of pictures along with colors available and more information. It was suggested to check with Charlotte House regarding the color schemes in order to coordinate with the current decorated scheme. An estimate cost was \$885.00 for the numerous signs.
- **All Church Clean Up Date**—It was decided that June 12, 2010 will be the clean up day. The main area of concentration will be the attic at this time. It was suggested that a light lunch be provided and to try to have a historian present. During the May Trustee meeting, it was suggested that the team do a quick view on the contents in the attic to form a further plan for the Clean Up date.
- **Chairs**—It was reported that all requested chairs had been picked up. Sheila will be asked to provide a list of the dollar amount of donations that was received.

- **Refrigerator**—Lyle B. will let Sam Winger know that he can have the extra refrigerator and to pick it up. He may also have the two chair racks. Vickie will check to see if there are any extra chairs left for him. Thirty five (35) chairs will be kept by the church. She will let Lyle know the exact number available for Sam.
- **Matthew's office**—Chris will talk with Matthew regarding if he would like to move to the north end of the building in order to allow for more privacy.

NEW BUSINESS:

- **Outdoor Play area**—Lyle reported that 50 bags of cyprus mulch and 20 bags of sand had been placed in the play area. Total cost was \$194.51. Thanks to Lyle and family for spreading it. This will help to cover the wet muddy areas.
- **New LCD (rear facing)**—It was reported that the lumens of the current rear projector are not powerful enough for the choir or pastor. A minimum of 3000 lumen is needed. It will be \$869 plus \$30 for shipping for a new projector. The older projector will still be able to be used since often a projector is needed for other purposes. This is a Mitsubishi which is a very good price. Chris C. moved to obtain it. Reggie seconded. Vickie will let Mark Mobley know to order it.
- **Janitorial Needs**---It had been reported that Marcia talked with Bradley regarding deep cleaning the kitchen. A six foot ladder and a three step stool is needed. Holly moved to obtain these and Lyle seconded. It was also discussed that the foyer carpet should be put on a quarterly cleaning. Vickie will check with Marcia to obtain prices.
- **Stripping and Waxing—Kitchen**—Bradley is learning the stripping and waxing process. A colleague will be assisting and training Bradley. It was suggested that a donation be made to the colleague for this service.
- **Kitchen Painting**—There has been a significant amount of time since the kitchen had been painted. This will be discussed at the May meeting with perhaps using volunteers vs. professional painters.

The meeting adjourned at 8:30 pm.

Next meeting is scheduled for May 11, 2010. Time change will be moved to 6:30 pm.

Recorded by: Pat Lucas
Trustee Secretary